

## Septage Operator in Training Notification

Form 3400-174 (R 8/06)

**Notice:** This form constitutes notification of Operator-in-training (OIT) designation as required under s. NR 114.18(2), Wis. Adm. Code. Personal information collected is used for program administration and enforcement. Wisconsin's open records law requires the department to provide most information to requesters [s. 19.31 to 19.39, Wis. Stats.]. Pursuant to s. 281.98, Wis. Stats., any person who violates ch. NR 114, Wis. Adm. Code is subject to forfeitures of not less than \$10 or more than \$5000 for each violation. Each day of continued violation is a separate offense.

**Instructions:** Print clearly or type and provide complete information in section 1 and in the box for Operator-in-charge and Business Information. Check the box if you need study materials sent. Include signatures of the Operator-in-training and the Operator-in-charge.

To register for an exam, complete form number 3400-174B.

Department Use Only --Operator Number

### Applicant Information

First	MI	Last	
Address			
City	State	ZIP Code	E-mail Address
Work Telephone Number	Home Telephone Number		Fax

I understand that, as an Operator-in-training, I have up to 12 months to obtain my certification as a septage operator.

☐ Send the study guides. (Check if needed)

Operator-in-training Signature

### Operator-in-Charge, Business Information and Signature

I have appointed the person named on this application Operator-in-training effective \_\_\_\_\_

I understand that this person will be considered to be doing septage servicing under my certificate and I am assuming responsibility for the actions of this Operator-in-training for up to 12 months

Signature of Operator-in-charge	Operator Certification Number	Expiration Date
Business Name	Business License Number	

**Mail this completed application with a check for \$25 made out to DNR to:**

State of Wisconsin  
Department of Natural Resources  
Septage Certification  
PO Box 7921  
Madison WI 53707-7921

Pursuant to sections 299.07 and 299.08, Wis. Stats., a social security number is REQUIRED when applying for a WDNR license or certification. The number may not be disclosed to anyone except the Wisconsin Department of Workforce Development or the Wisconsin Department of Revenue for child support and tax purposes. The social security number will not be retained in the paper records.

Social Security Number of Operator in Training